# Application for licence to use statistical data

**Instructions for filling in the application for licence to use statistical data can be found on the applications page.**

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| **The application for licence to use statistical data and the appendices are submitted to the Registrar's Office of Statistics Finland:**   * scanned by email: [kirjaamo@stat.fi](mailto:kirjaamo@stat.fi) * by post to: Registrar’s Office, FI-00022 STATISTICS FINLAND. * Street address: Työpajankatu 13, Helsinki | | New licence  Extension of licence (or extension of data file),  ref.  Addition of user, ref.  Continuation of licence, ref. | |
| 1. Applicant | Project’s responsibility person and organisation | | |
| Email address | | Telephone |
| Organisation’s postal address | | |
| 2. Invoicing details  Online invoicing address or similar, possible own reference | Invoicing customer (if other than the applicant's organisation) | | |
| 3. Names of persons who will be handling the data  All who will handle the data file with direct or indirect identifiers in addition to the responsibility person | Name, organisation, email and telephone number | | |
| 4. Intended use of the data  A short standard language summary (of a few sentences) for forming a general idea of the project: what are the data used for, for which purpose? | Scientific research  Statistical survey | | |
| Name of the project: | | |
| Purpose of use of the data: | | |

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| 5. Data requested from Statistics Finland  Where necessary, data can be recorded in a separate appendix. | A. Microsimulation  SISU microsimulation model and related basic data files  Other data files connected to microsimulation: | |
| B. Ready-made data files / service data files:    If the request concerns the total data file of individual-level ready-made data files (e.g. FOLK modules), give reasons for the need of the total data file: | |
| C. Register variables (or topic) / other data (e.g. aggregated data file): | |
| Data are requested for the year/years: | |
| 6. Other authorities’ data | Other authorities’ register data/data files to be attached to Statistics Finland's data. | |
| 7. Estimated duration of use of the data file  The licence can be granted at most for five years. |  | |
| 8. Publicity of the application documents  (see instructions) | The application for licence should be compiled so that it does not include confidential information. Where necessary, confidential information should be presented in a separate appendix.  The applicant considers that the research plan appended in the application for licence is confidential.  Reasons: | |
| 9. Method of using the data file | The licence to use the data file is applied for:  FIONA remote access system  for a data file to be released to your own organisation (see instructions) | |
| The data file will be used  in Finland  outside Finland  Record here the countries and organisations where the data file will be used: | |
| 10. Appendices | **Must always be submitted:**  Pledges of secrecy (granting of a licence to use data is conditional to obtaining a pledge of secrecy from the applicant as well as from all persons who will be handling the data):  appended  submitted earlier  Summary of the research plan/the plan of the statistical survey, max. 3 pages (no plan needed on microsimulation):  appended  submitted earlier  **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Must be submitted where necessary** (see instructions):  Data protection description (register description)  appended  submitted earlier  Licences of other authorities:  appended  submitted earlier  Free-form organisation-level account of the use of data to be released abroad:  appended  submitted earlier  Model for an information/consent form given to survey respondents:  Appended  submitted earlier | |
| 11. Date and signatures | Place | Time |
| Applicant's signature  Printed name | Signature of the representative of the applicant's organisation  Printed name |